

# Driver information pack

Get In 2026



This pack has been distributed with your Driver Check confirmation email which specifies your Driver Permit level. A copy of this pack can also be found in every event vehicle.

You must reply to your Driver Check confirmation email to confirm receipt, comprehension and acceptance of this pack's contents. You must not drive an event vehicle before this.

In order to drive **any** event vehicle, you must complete the GI26 Driver Check process and receive confirmation back regarding your Permit level, which vehicles you can drive.

The different Permit levels are written below. Each vehicle must be identified based on its permit level specifically, which will be labelled in the inside of the windscreen on the passenger side.

Permit Level	Driving eligibility
1	<ul style="list-style-type: none"><li>• ATV vehicles including gators/mules/'buggies'</li><li>• Trailer towing to driver competence levels.</li></ul>
2	<ul style="list-style-type: none"><li>• Land Rover Discovery, registration BV07 SBU</li><li>• All vehicles in Permit level 1</li></ul>
3	<ul style="list-style-type: none"><li>• Ford Transit luton van, registration YS71EYO</li><li>• All vehicles in Permit level 1 &amp; 2</li></ul>
4	<ul style="list-style-type: none"><li>• Specialist vehicles as named on a case-by-case basis on your permit confirmation email</li><li>• All vehicles in Permit level 1, 2 &amp; 3</li></ul>

Please read this guide in full, specifying how you must drive Get In site vehicles both on-site and off-site.

**Event phone number: 0300 30 20 411**

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## 1. Before driving

Every vehicle will have paperwork in the interior specifying which permit level is required to drive it. This must not be removed from each vehicle.

### 1.1. Acquiring keys

Before signing in to a vehicle and accepting the keys, ensure you are happy the vehicle is undamaged and roadworthy. This may include: body/wheel damage, interior damage, errors on the dashboard, fuel level and more. Immediately report any damage faults or issues to Event Control. Await their instructions before proceeding to drive the vehicle.

### 1.2. Signing in to a vehicle

Upon requesting/accepting vehicle keys, you must sign in to the vehicle. Please join the event's Drivers whatsapp group, which is a secret group within the On-site Event Community. Either scan or click the hyperlink-QR code below.



This is the location where **you must share** updates when you receive, and hand back, keys to any vehicle. The message's timestamp will serve as the recordkeeping for the time of vehicle handover. See the example below. This allows the handover of keys to be swift and easy, whilst also being captured for necessary recordkeeping.

If Bear Grylls wanted to drive a vehicle with a registration plate VX19 GET, he would send:

**“Vehicle VX19 HYR to Bear Grylls”**  
*Sent at 12:30pm*

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## 2. Whilst operating a vehicle

### 2.1. Follow risk assessments

All driving must be in accordance with our driving risk assessments:

Driving off-site	Driving on-site	Refuelling
<a href="https://docs.google.com/document/d/1ihtKSuw4nLMXTMz5Tu-oNJGaEPipdwqu1Wzum8pRCM/edit?tab=t.0">https://docs.google.com/document/d/1ihtKSuw4nLMXTMz5Tu-oNJGaEPipdwqu1Wzum8pRCM/edit?tab=t.0</a>	<a href="https://docs.google.com/document/d/1-RsvRsHZz0CHiPTx5skxBli2fciSiggK3v03IUtxgm0/edit?tab=t.0">https://docs.google.com/document/d/1-RsvRsHZz0CHiPTx5skxBli2fciSiggK3v03IUtxgm0/edit?tab=t.0</a>	<a href="https://docs.google.com/document/d/1FwgHVCxUijCyWMVaFbeGq9G-GmpOIWYB CekZmr8TDU/edit?tab=t.0">https://docs.google.com/document/d/1FwgHVCxUijCyWMVaFbeGq9G-GmpOIWYB CekZmr8TDU/edit?tab=t.0</a>
		

### 2.2. Driving guidance that applies at all times

- Never drive an event vehicle under the influence of alcohol or drugs
- You must be familiar and confident in your operation of event vehicles. If you aren't, do not drive that vehicle (even if it means declining a task) and ask for a 1:1 briefing which can be arranged by your EMT member.
- Ensure you are aware of:
  - Vehicle's fuel level. If this drops below ¼, inform Event Control/Operations Lead
  - How to adjust seating and mirror positions
  - Gearbox operation
  - Operation of lights, wipers and hazards before pulling off
  - Hand break operation
- Request additional supervision where required - for example, when reversing a trailer into a tight space, use a banksman - or when driving a vehicle through a congested area, use a walking escort.
- Note that Permit level 4 vehicles require special notice that you can drive that vehicle. Unlike Permit levels 1-3, each Permit 4 vehicle is assessed on its own merits - for example, some high-value 4x4 vehicles are Permit 4, as are Telehandlers, where as other 4x4 vehicles are Permit 2

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- Do not leave vehicles running when unattended.
- Understand Breakdown procedure
- Drivers to adjust driving style for weather
- Ensure all loads secured appropriately - this could be luggage in the boot/pickup bed, van cargo space, or in a trailer - and never exceed load limits
- Only carry passengers where a legal seating position (and where applicable, seatbelt) is available

### 2.3. Driving on-site

- During the event window (Thurs PM - Sun PM) follow the driving routes attached
- Always drive at a sensible speed and never exceed the speed limit of 10MPH
  - This speed limit becomes 30MPH on the surrounding Ragley tracks/driveways - for example, the road between Ragley House and Gate B
- Use orange beacons when available whilst driving on site. Remember to deactivate these when driving off-site
- Minimise driving on grass
  - If the ground gets wet and/or vehicles start damaging the grass, driving on grass must be suspended and only allowed at the discretion of EMT
- If vehicle becomes bogged/stuck, cease driving immediately and inform Event Control/EMT
- Vehicles must always be parked in a safe position, where it does not block an access or egress track or gate.
  - Where possible, always reverse-park
- Leave all gateways as found

### 2.4. Driving off-site

- Drive in compliance with all applicable traffic laws and regulations, at all times
- Only park in safe and appropriate locations
- Use amber beacons only when operating outside normal traffic conditions.  
Note: beacons do not grant any exemption—drivers must follow all traffic laws and drive with due care at all times

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## 3. Breakdown

### 3.1. Make the situation safe immediately

- Stop as soon as it is safe to do so, aiming to cause no obstruction
- Assess immediate risks to people (traffic, crowding, environment)
  - If required, move passengers away from the vehicle
- Use hazard lights/amber beacon/warning triangle as appropriate

### 3.2. Communicate promptly

- Contact **Event Control or the Operations Lead immediately** using phone calls or the event radios
- Provide:
  - Your location (as precise as possible)
  - Nature of the issue (which vehicle, nature of breakdown)
  - Any risks or obstructions being caused
  - Whether assistance is required (recovery, traffic management, medical)

### 3.3. Follow instructions

- Await direction from Event Control / Operations Lead
- Do not attempt recovery or vehicle movement unless safe and authorised

### 3.4. Manage the scene

- Monitor for changing risks (traffic build-up, weather, crowd movement)
- Support traffic flow if safe and directed to do so

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## 4. Vehicle collision/damage

Collisions between vehicles/objects happen - this is a fact of life, and they must not be kept a secret as this can worsen the required process and sometimes result in legal liability. If you damage a vehicle, follow these steps:

1. Stop the vehicle as safely as possible.
2. Ensure people involved are safe. If anyone (whether related to the Event, or from the public) is hurt, seek the appropriate medical help. This may involve calling:
  - a. 999 if severe
  - b. Calling the Event Medical Team via the Event Phone or event radios.
3. Inform Event Control by using the Event Phone number.
4. Take photos of the damage.
5. Exchange details with any other property owners involved in the damage event. This will include as a minimum:
  - a. The event name, and the name of Warwickshire Scout Council.
  - b. Your name and a personal phone number.
  - c. Their contact details, including a phone number. Check to confirm that this is recorded correctly by performing a test-call.
6. Supply the details of the other party(s) to Event Control for recording in a ticket.
7. Consider how to safely move the vehicle and where it needs to go:
  - a. Is it driveable/usable?
  - b. Does the damage mean it cannot be driven and needs recovery?
8. Liaise with Event Control on next steps.

## 5. Questions or concerns

If, at any time, you have concerns about yourself/anyone driving an event vehicle, or a vehicle itself, please contact a member of the EMT.

Remember, anyone is authorised to stop an activity if they deem it unsafe.

**Event phone number: 0300 30 20 411**

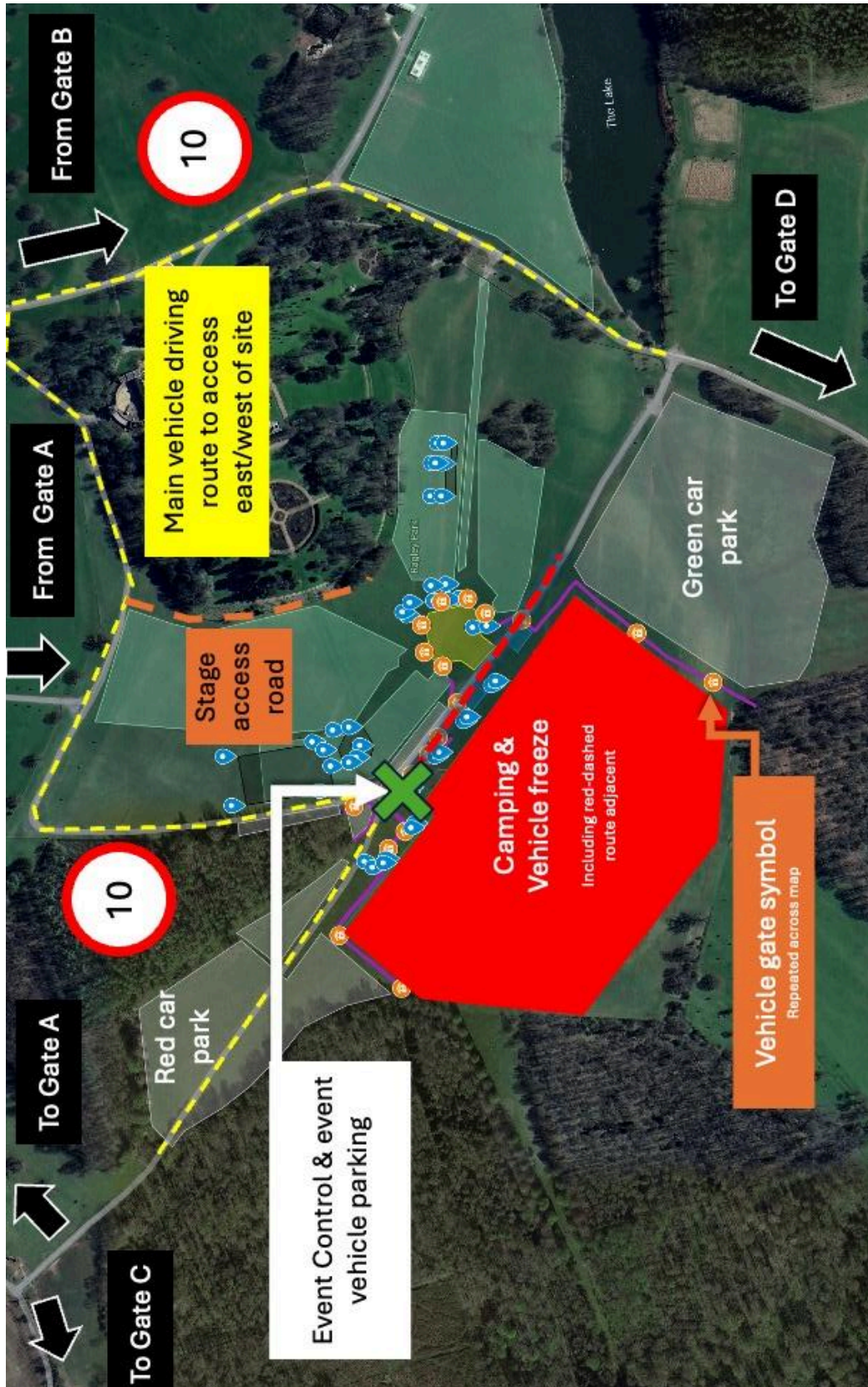
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## 6. On-site drivers map

This map shows the on-site driving areas and exclusions during the live event period.



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